



40th Annual

# Bitter Root Day

## A Cultural Heritage Event

Brought to You by Ravalli County Museum

### June 13th | 9am - 1pm

For this year we have a special COVID-19 relief price of \$25 for all vendors. We understand the difficulties that come with the operation of a small business, particularly during this time! We want to make it as easy as possible to join us for the day.

### Vendor Registration Form

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Products Sold: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Are you a Hamilton Farmers Market Vendor? Yes:  No:

Please indicate location requests here. # \_\_\_\_\_ Street: \_\_\_\_\_

Additional location info: \_\_\_\_\_

We will do our best to give you the booth space of your choice.

Number of 10x10 booths you are requesting: \_\_\_\_\_ x \$25.00 = \_\_\_\_\_

\* Electricity required?

Yes:  No:  x \$10.00 \*per booth = \_\_\_\_\_

\* Only 1 outlet available per booth. Limited number of outlets available, priority will be given to food vendors.

Total Enclosed: \$ \_\_\_\_\_

Make checks payable to Ravalli County Museum.

All vendors must sign below, indicating they have read and understand our vendor policy to be part of this event. Our vendor policy is available at the Museum or on our website.

Signature: \_\_\_\_\_

(By signing you indicate you have read the Ravalli County Museum's Vendor Policy)

**Restrictions:** No creamed pies, dairy products, salsa, or meats unless prepared in a certified kitchen. Licensing is required for certain types of food booths. It is your responsibility to have proper licensing. Without it, you may be asked to leave the event. For information on licensing, contact Jenni Frase at 406.375.6569 or at [jfrase@rc.mt.gov](mailto:jfrase@rc.mt.gov) No more than 2 booths with certain food products (e.g., kettle corn, corn dogs.) No more than one franchise booth, ie; Mary Kay, doTerra, etc. Check our website for the current list of food and franchise vendors. Unless you are a Hamilton Farmers Market vendor, please do not accept the red and green plastic tokens from customers.

### For Office Use Only

Name \_\_\_\_\_ Date \_\_\_\_\_ Amt. Paid \$ \_\_\_\_\_  
(Staff member or volunteer who processed application)

Cash:  Check:  # \_\_\_\_\_ Credit:  POS# \_\_\_\_\_

How Many Booths \_\_\_\_\_ Needs Electric - Yes:  No:

HFMV - Yes:  No:  Signed - Yes:  No:

Over Phone - Yes:  (Application must be signed OR policies verbally acknowledged by vendor and accepted over the phone)

### Important Dates:

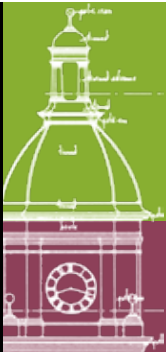
- Hamilton Farmers Market deadline to get assigned vendor space: May 23, 2020
- Deadline for all other vendors: May 26, 2020

Applications received after we are fully booked will be put on a waiting list.

Vendor information packets will be mailed one week prior to the event. Until that date, no specific location information will be given out.

We won't cancel this event due to rain or wind, but continued COVID-19 outbreak issues may lead to postponement or cancellation. See revised refund information on the back. Please check back with us for important updates.

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## Bitter Root Day, 2020

- Arts, Crafts, Food & Produce From Our Local & Out of Area Vendors
- Bitter Root Plants for Sale
- NEW this year - 30 foot long Community Mural

Ravalli County Museum & Historical Society

205 Bedford Hamilton, MT • 406.363.3338 • [ravallimuseum.org](http://ravallimuseum.org) •   

Your success is our success - and our success... is yours too.

### 3 Ways to help make this year's Bitter Root Day a successful event...

1. Share the link to our event invite and use the hashtags #bitterrootday2020 and #ravallicountymuseum (invite will be available on Facebook in April, 2020)
2. Share information about your products that will be available on Bitter Root Day with the hashtags #bitterrootday2020 and #ravallicountymuseum
3. Invite your Facebook friends to Bitter Root Day through our Facebook event

Need help with social media sharing, hashtags, and event invites?

Email me (Sarah) at [marketing@ravallimuseum.org](mailto:marketing@ravallimuseum.org) and I will walk you through it.

## Important Information About Bitter Root Day, 2020

Because of the COVID-19 outbreak, this event will be a bit different than it has in past years. Our top priority is the health and safety of everyone and we are dedicated to providing a safe place for people to enjoy the event. We don't know what the situation will be in June so we are letting you know in advance that we may have some directives that will need to be followed to keep yourself and others safe.

These directives may include having hand sanitizer or disinfecting wipes available for your personal use throughout the day, wearing a mask and gloves, asking customers to shop and go without socializing, making sure people to keep six feet between themselves and other shoppers at your booth, and pre-bagging any food items that are for sale. We will include information in your vendor packet about what you will need to do and what to expect, which you will receive prior to the event.

New this season we will have a 30 foot long community mural, depicting our Bitter Root landscape that everyone can work on individually, then add to the overall piece. To help with maintaining social distancing and to keep everyone safe, we will have it set up so everyone can work on it separately from each other. We will also have Bitter Root flowers for sale.

We will have more updates on what activities and entertainment will be included as the warm season continues.

## Updated refund information

We have adjusted our refund policy for Bitter Root Day, 2020. If we have to cancel the event, we will issue full refunds. If, for any reason, a vendor needs to cancel booth space at any time leading up to the event, we will issue a refund, minus the processing fee of \$10.

Check our website for details: [www.ravallimuseum.org](http://www.ravallimuseum.org)